

## Scholarship Information for Exchange Students from Partner Universities in 2017-2018

In academic year 2017-2018, we expect to offer below three types of scholarships for exchange students from partner universities.

You may apply for more than one scholarship below if necessary and eligible; however, students will not be able to receive both JASSO and JICUF Scholarships.

### **1. JASSO Scholarship for Short-Term Study in Japan**

Japan Student Services Organization (JASSO) is an independent administrative institution established under the Ministry of Education, Culture, Sports, and Science and Technology (Monbukagakusho or MEXT).

Please note that the JASSO Scholarship recipients must fulfill the responsibilities such as attending the scholarship orientation upon arrival, following instructions to receive their monthly stipend, answering questionnaires and turning in a study report at the end of/after the program, and submitting a copy of transcript issued by home university after their credits earned at ICU were transferred/ recognized.

Amount of Stipend	JPY 80,000 per month
Period of the Scholarship	<p>A) July to November 2017 (5 months): for those whose program is "SCJ + Autumn Term Only"</p> <p>B) September to November 2017 (3 months): for those whose program is "Autumn Only"</p> <p>C) September 2017 to June 2018 (10 months): for those whose program is "(SCJ +) Full Year"      *SCJ = Summer Courses in Japanese</p>
Quota	TBA

### **Eligibility**

Students enrolled in a regular course of study in a higher educational institution outside Japan (home university) must fulfill all the status and requirements below.

- 1) Students accepted by Japanese school under a student exchange agreement or other student exchange arrangement with their home university. The exchange program must be credit-bearing, and credit transfer or recognition by home university is compulsory.
- 2) Students demonstrating excellent academic and personal records at their home university. Specifically, cumulative GPA must be 2.30 or above out of 3.00.
- 3) Students not having the financial means to study in Japan.

4) Students eligible for “Student Visa”.

Those who hold Japanese nationality including double or multiple nationality are NOT eligible.

5) Students, upon termination of the period of study in Japan, will complete their studies at their home university.

6) If students receive other scholarships for the study in Japan together with this scholarship, the total amount of monthly stipend of other scholarships should not exceed the amount of this scholarship (JPY 80,000 per month).

7) Students cannot receive any other scholarship from the Japanese government together with this scholarship. Those who have previously received or will receive other types of JASSO scholarship should consult ICU in advance.

## **2. JICUF Scholarship**

[The Japan ICU Foundation \(JICUF\)](#) is committed to support our international programs, located in New York City, USA.

Please note that the JICUF Scholarship recipients must fulfill the responsibilities such as attending the scholarship orientation in September, following instructions to receive their monthly stipend, and turning in a study report at the end of the program.

Amount of Stipend	JPY 80,000 per month	
Period of the Scholarship	September 2017 to June 2018 (10 months) for those whose program is “(SCJ +) Full Year”	
Quota	Up to 8	

\*SCJ = Summer Courses in Japanese

### **Eligibility**

Students enrolled in a regular course of study in a higher educational institution outside Japan (home university) and accepted by ICU under a student exchange agreement.

Those who hold Japanese nationality including double or multiple nationalities are NOT eligible.

## **1 & 2. Both JASSO and JICUF Scholarship:**

### **A) Application**

All the following application documents (3 items) must be submitted via online **by May 7, 2017, in your local time.**

The Application Website will be announced in February 2017 with the quota of the JASSO scholarship.

### **1) Application Form for JASSO and JICUF Scholarship**

To calculate GPA using the JASSO formula, please use the table and formula below.

[GPA Calculation Table]

	Academic Result				
4 Level Scale (pattern 1)		Excellent	Good	Pass	Fail
4 Level Scale (pattern 2)		A	B	C	D
4 Level Scale (pattern 3)		100 – 80 %	79 – 70 %	69 – 60 %	59% or lower
5 Level Scale (pattern 4)	100 – 90 %	89 – 80 %	79 – 70 %	69 – 60 %	59% or lower
5 Level Scale (pattern 5)	S	A	B	C	F
5 Level Scale (pattern 6)	A	B	C	D	F
UK Grading System	1 <sup>st</sup> (70-90)	II-i (60-69)	II-ii (50-59)	III (40-49)	Fail (0-39)
<b>Grade Point (GP)</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

[GPA Calculation Formula] TNoC = Total Number of Credits

$$\frac{(\text{TNoC for GP 3} \times 3) + (\text{TNoC for GP 2} \times 2) + (\text{TNoC for GP 1} \times 1) + (\text{TNoC for GP 0} \times 0)}{\text{TNoC for all registered courses*}}$$

\*If the home university does not have a credit system, total number of courses should be calculated instead of the number of credits.)

### **2) Documentation to certify the validity of financial resources:**

Please prepare all the documents if applicable.

a) Photocopies of the most recent official annual income certificates of your father AND mother, such as IRS Form 1040 (Pages 1&2) for the US nationals, and Tax Credits Award Notice or Report from HM Revenue & Customs for UK nationals. Annual income certificates from one's employer will NOT be accepted, unless such an official certificate as above is not available in the country. If the certificate is not written in English, please provide the translation in English with it.

For those with one parent, please write N/A on the related questions in the application, and if there is anyone who financially supports you, please write the relationship and amount of support in the application.

If your father and/or mother does/do not have any income in the last 12 months or retired in the last 12 months, please submit a letter from him/her in English; it can either be typed or handwritten, but it must include the name of him/her, the relationship with the applicant, the statement that describes the status of income, and his/her handwritten signature.

b) A photocopy of official certificate or notification letter(s) of scholarship(s)/grant(s)/loan(s) that indicates the amount and the term of support.

3) A personal essay of maximum 500 words in English

Please include your study plans at ICU and in Japan, future plans after the exchange program and graduation from your home university, and your financial situation.

4) (JICUF Scholarship only) One letter of recommendation from home institution

For those who wish to apply for JICUF Scholarship, please ask faculty or staff member who can write about the student's community activities, personal characteristics, and financial situation.

**B) Notification of Results**

We will send an email to exchange coordinators in late June 2017.

For JASSO, please note that this notification is solely a result of internal screening done by ICU. JASSO's confirmation will not be sent to ICU until the end of June for those who will participate in SCJ or August for the rest of the students. Therefore, students should NOT rely on this scholarship as the only financial aid.

**Contact Information for JASSO and JICUF Scholarship**

ICU International Office

(Office Hour) 9:30-12:00 / 13:00-16:30, Monday - Friday

(Email) [iee@icu.ac.jp](mailto:iee@icu.ac.jp) Please write your name and home university when you send us an email.

\*Our office will be closed from December 23 to January 5 for Christmas and New Year Holidays.

---

Additionally, JASSO offers [a comprehensive list of scholarships](#) that are funded and managed by other organizations such as local governments and private foundations. An American student whose home university is in the United States may also be eligible to apply for the [Bridging Scholarships](#) offered by American Association of Teachers of Japanese. Should you have any questions about the JASSO and/or JICUF scholarships, please contact International Office by email, with your name and name of your home university clearly indicated in the title of the email.

### **3. Living Support Scholarship for Students from Partner Universities in Asia, South America and Africa**

ICU provides financial assistance to a limited number of exchange students from countries in Asia, South America and Africa. If students would like to apply for this scholarship, please read the following information carefully and submit their application to us by the deadline.

#### **A. Scholarship Content**

10 months of dormitory fees\* (including admission fee of 56,000 yen) will be waived from September 2017 to June 2018.

\*Off campus housing fees will not be paid through this scholarship program.

#### **B. Applicant Eligibility**

All applicants must:

- 1) Be a foreign national
- 2) Participate in the full one-year exchange program from universities in Asia, South America or Africa
- 3) Live in one of the on-campus dormitories while studying at ICU
- 4) Demonstrate a need for financial assistance to study in Japan

#### **C. Application Documents**

- 1) Application Form for Living Support Scholarship from Partner Universities in Asia, South America and Africa
- 2) Personal essay of around 500 words in English including details of
  - a) The applicant's study plans in Japan
  - b) The applicant's future plans
  - c) The applicant's financial situation

#### **D. Application Deadline**

Application documents must arrive at **the Student Affairs Office during May 1 to June 8, 2017 via e-mail ([international-student@icu.ac.jp](mailto:international-student@icu.ac.jp))**.

Late application will not be considered regardless of reasons.

#### **E. Date of Notification of Results**

ICU will notify of the results by late August through partner institutions.

#### **F. Contact for Living Support Scholarship**

ICU Student Affairs Office

(Email) [international-student@icu.ac.jp](mailto:international-student@icu.ac.jp)