Departmental Program Proposal Form – Academic Year & Semester

The key to developing a successful program with a foreign university or organization is conducting research before signing an agreement. Listed below are a few key questions that will help determine the viability of the proposed program. We strongly recommend going over this form in a preliminary meeting with CGE.

The deadline for submission of this form for Academic Year 2017-18 programs is: **March 1, 2016**.

Department/Unit: Click here to enter text.

Department Chair (name and contact info): Click here to enter text.

Undergraduate Director (name and contact info): Click here to enter text.

Proposed Partner University/Organization Name: Click here to enter text.

Location (city,country): Click here to enter text.

Primary Contact at Proposed Partner University/Organization (name, title, contact information):

Click here to enter text.

\*Type of Program:  Exchange  Fee-Paying  3rd-Party Provider

\*Types of study abroad programs:

Exchange – Outgoing and Incoming student mobility.

Fee-Paying – Outgoing students only. Costs based off of partner university visiting student fees.

3rd-Party Provider – Outgoing students only. Students will study abroad through a 3rd party organization (i.e. CIEE, IES, SIT, SFS, etc.)

1. *What does this program offer your majors and minors that differentiates it from the Center for Global Education’s current semester offerings (i.e. academic focus, location, structure of program, cost)? Click here for a current listing:* [**http://tinyurl.com/lpboqo3**](http://tinyurl.com/lpboqo3)

Click here to enter text.

1. *What is the language of instruction at the partner university/program? If not English, what level of language training will students be expected to have? Will students be restricted to certain courses in English?*

Click here to enter text.

1. *Has there been a preliminary review of the partner university/program’s curriculum and have any courses been identified for possible fulfillment of departmental and/or Rutgers requirements? At what point in the academic program will majors and/or minors go abroad (i.e. fall or spring semester of junior year), and which required courses would they need to take?*

Click here to enter text.

1. *Please describe any existing academic ties with the relevant department or departments at the proposed partner university/program (joint papers, research, faculty exchange). Please note any individual faculty with experience in the program location and connection to the university/organization.*

Click here to enter text.

1. *Are there other Rutgers departments that you feel would be interested in this partnership?*

Click here to enter text.

1. *What opportunities would the program provide for students outside of the classroom? Would it include internships, service learning opportunities, language learning opportunities, research, or engagement with local experts and institutions?*

Click here to enter text.

1. *Does the program have the support of the School Dean? Would it receive any financial support from the department, school, or from an external source? If so, please describe what sort of funding is available (student scholarships, program subvention, other) and any eligibility requirements.*

Click here to enter text.

1. *Have you identified any health or safety issues present in the host country and/or region? This may include geopolitical factors, health issues, crime rates, etc.*

Click here to enter text.

For Exchange Program Proposals:

1. *Does the partner university also offer a fee-paying visiting student option? Occasionally a fee-paying program will work out to be less than an exchange program.*

Click here to enter text.

1. *Incoming exchange students will likely need access to courses in your department and school (including upper level courses and labs). How feasible is it to allow access to these courses? Would we be able to guarantee course access?*

Click here to enter text.

Signatures (electronic okay):

School Dean: Click here to enter text.

Department Chair: Click here to enter text.

Undergraduate Director: Click here to enter text.